

**NOVEMBER 12, 2025**

**REGULAR  
CITY COMMISSION MEETING**

**AT 6:00 PM**

**LOCATION:**  
**IRB CIVIC AUDITORIUM**  
**1507 BAY PALM BLVD.**  
**INDIAN ROCKS BEACH, FL. 33785**



**CITY OF INDIAN ROCKS BEACH  
MEETING AGENDA  
CITY COMMISSION MEETING**

Civic Auditorium/Commission Chambers-1507 Bay Palm Blvd., Indian Rocks Beach, FL. 33785  
**Wednesday, November 12, 2025, at 6:00 P.M.**

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**COMMISSIONERS' ROLL CALL:**

- **Mayor-Commissioner Houseberg**
- **Vice-Mayor Commissioner Wilson**
- **Commissioner Bigelow**
- **Commissioner Bond**
- **Commissioner King**

**OATH OF OFFICE: City Manager, Ryan Henderson**

*Officer Administering Oath- City Attorney Matthew Maggard*

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**1. PRESENTATIONS:**

- A. **REPORT OF** Pinellas County Sheriff's Office.
- B. **REPORT OF** Pinellas Suncoast Fire & Rescue District.

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**2. PUBLIC COMMENTS. [3-minute time limit per speaker.]**

(Any member of the audience may come forward, give their name and address, and state any comment or concern that they may have regarding any matter over which the City Commission has control, EXCLUDING AGENDA ITEMS. All statements made to the City Commission shall be made to the City Commission as a whole, not directed to any individual City Commission Member, and no personal, impertinent, or slanderous remarks shall be permitted. No speaker shall be interrupted, and no debate shall occur between the speaker and the City Commission.)

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**3. REPORTS OF:**

- A. **City Attorney**
- B. **City Manager**
- C. **City Commission.** *[3-minute time limit per City Commission Member.]*

#### **4. ADDITIONS/DELETIONS.**

(Any item to be removed or added to the Agenda to be discussed at Other Business)

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#### **5. CONSENT AGENDA:**

- A. APPROVAL OF** October 14, 2025, Regular City Commission Meeting Minutes
- B. PROCLAMATION** Veterans of Foreign Wars "Buddy " Poppy

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#### **6. OTHER LEGISLATIVE MATTERS:**

- A. Ordinance NO. 2025-05; PUBLIC HEARING / SECOND READING** Appropriating funds for operating expenses and adopting a budget amendment for the City of Indian Rocks Beach, Florida, for Fiscal year 2024-25.
  - i. Mayor-Commissioner opens Public Hearing
  - ii. Mayor-Commissioner opens and closes Public Hearing
  - iii. City Commission considers Ordinance 2025-05
- B. Resolution NO. 2025-13; Check Signatories.**
  - i. Mayor-Commissioner opens Public Hearing
  - ii. Mayor-Commissioner opens and closes Public Hearing
  - iii. City Commission considers Resolution 2025-13

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#### **7. OTHER BUSINESS:**

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#### **8. ADJOURNMENT.**

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**APPEALS:** Any person who decides to appeal any decision made, with respect to any matter considered at such hearing, will need a record of the proceedings and, for such purposes, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per s. 286.0105, F.S. Verbatim transcripts are not furnished by the City of Indian Rocks Beach, and should one be desired, arrangements should be made in advance by the interested party (i.e., Court Reporter).

In accordance with the Americans with Disability Act and s. 286.26, F.S., any person with a disability requiring reasonable accommodation to participate in this meeting should contact the City Clerk's Office with your request, telephone 727/595-2517 [lorink@irbcity.com](mailto:lorink@irbcity.com), no later than FIVE (5) days before the proceeding for assistance.

**POSTED: November 7, 2025**

**Upcoming City Meetings/City Events :**

All meetings to be held in the City of Indian Rocks Beach Civic Auditorium  
1507 Bay Palm Blvd. Indian Rocks Beach, FL. 33785 unless otherwise noted.

**Board of Adjustment Meeting**

Tuesday, November 18, 2025, at 6:00 p.m.

**Regular City Commission Meeting**

Tuesday, December 9, 2025, at 6:00 p.m.

**AGENDA ITEM NO. 1 A**

**REPORT OF  
Pinellas County Sheriff's Office**

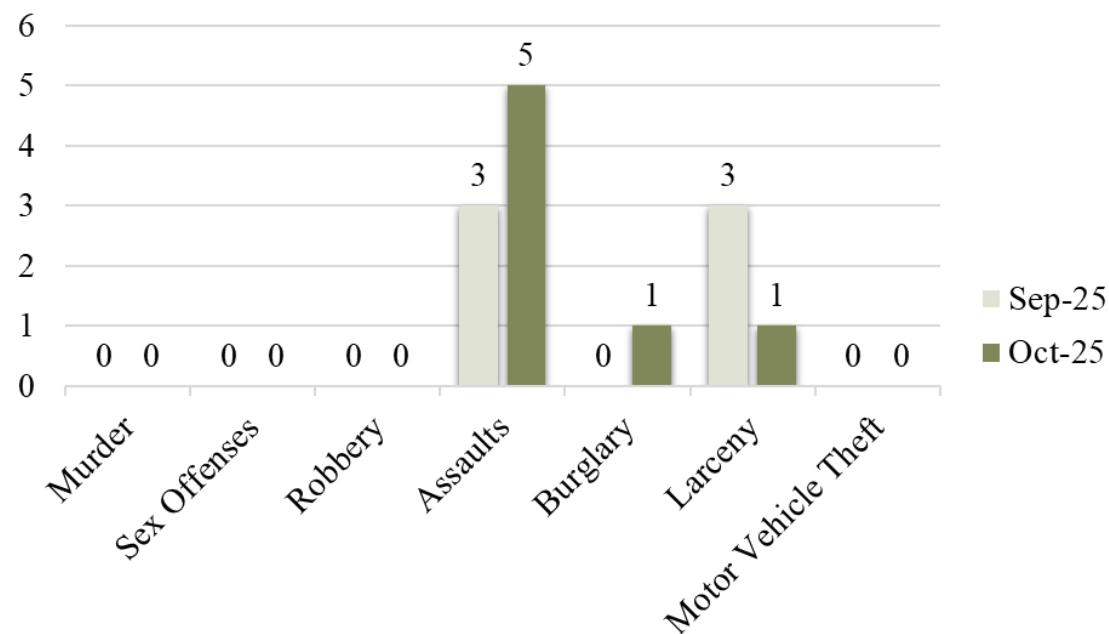


## INDIAN ROCKS BEACH ANALYSIS

### Select UCR Property & Person Crimes

October 2025

Select UCR Property & Person Crimes	September 2025	October 2025	October 2024 YTD	October 2025 YTD
Murder	0	0	0	0
Sex Offenses	0	0	0	0
Robbery	0	0	1	0
Assaults	3	5	41	31
Burglary	0	1	8	7
Larceny	3	1	45	18
Motor Vehicle Theft	0	0	10	5
<b>GRAND TOTAL</b>	<b>6</b>	<b>7</b>	<b>105</b>	<b>61</b>



## Arrests

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### October 2025

There was a total of **10** people arrested in the City of Indian Rocks Beach during the month of October resulting in the following charges:

ARREST TYPE & DESCRIPTION	TOTAL
<b>Felony</b>	<b>2</b>
Burglary-Residential	1
Controlled Substance Possess/Sell/Manufacture/Deliver	1
<b>Misdemeanor</b>	<b>4</b>
Battery	1
Battery-Domestic Related	2
Trespass After Warning	1
<b>Warrant</b>	<b>1</b>
Warrant Arrest	1
<b>Traffic Misdemeanor</b>	<b>4</b>
Driving Under The Influence Of Alcohol	1
No Valid Driver's License	3
<b>Grand Total</b>	<b>11</b>

\*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

## Deputy Activity

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There was a total of **731** events in the City of Indian Rocks Beach during the month of October resulting in **913** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Indian Rocks Beach for the month of October. \**CAD data is filtered by problem type.*

### October 2025

DEPUTY ACTIVITY	TOTAL
Directed Patrol	192
Traffic Stop	163
Area Check	64
Vehicle Abandoned/Illegally Parked	35
Assist Citizen	34
911 Hangup Or Open Line	28
House Check	27
Suspicious Person	20
Ordinance Violation	20
Contact	18
Information/Other	17
Noise	15
Suspicious Vehicle	14
Lost/Found/Abandoned Property	9
Supplement	8
Traffic Violation	6
Transport Prisoner	6
Trespass	6
Assist Other Agency	4
Special Detail	3
Theft-Not In Progress	2
Transport Safe Harbor	2
Domestic-Not In Progress	2
Fraud/Forgery-Not In Progress	2
Assault/Battery-In Progress	2

## Crash & Citation Analysis

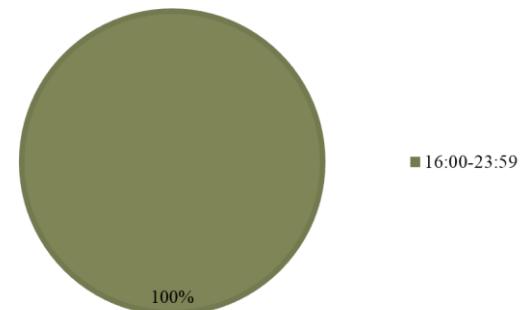
There was **1** crash in the City of Indian Rocks Beach during October 2025. \*Crash data is filtered by disposition type and may include “accident and hit and run” problem types.

CRASH LOCATION	TOTAL
2702 Beach Trail	1

Crashes by Day of the Week



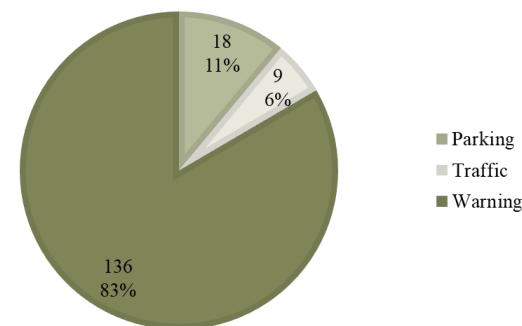
Crashes by Time of Day



There were a total of **163** citations and warnings issued in the City of Indian Rocks Beach during October 2025.

TRAFFIC CITATION LOCATIONS	TOTAL
5th Ave & 2nd St	2
Gulf Blvd & 5th Ave	2
Gulf Blvd & 20th Ave	1
4th Ave & Gulf Blvd	1
Gulf Blvd & 4th Ave	1
Gulf Blvd & 9th Ave	1
10th Ave & 1st St	1

Citations and Warnings



Prepared by: Casey Taylor

Data Source: ACIIS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report

CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

- 4 -

11/6/2025

**AGENDA ITEM NO. 1 B**

**REPORT OF  
Pinellas Suncoast Fire & Rescue District**

**AGENDA ITEM NO. 2**

**PUBLIC COMMENTS**

**AGENDA ITEM NO. 3 A**

**REPORTS OF City Attorney**

**AGENDA ITEM NO. 3 B**

**REPORTS OF City Manager**

**AGENDA ITEM NO. 3 C**

**REPORTS OF City Commission**

**AGENDA ITEM NO. 4**

**ADDITIONS/DELETIONS**

**AGENDA ITEM NO. 5 A**

**CONSENT AGENDA  
APPROVAL OF**

October 14, 2025, Regular City Commission Meeting Minutes

**MINUTES**  
**CITY OF INDIAN ROCKS BEACH**  
**CITY COMMISSION MEETING**  
**Civic Auditorium/Commission Chambers**  
1507 Bay Palm Blvd., Indian Rocks Beach, Florida 33785  
**Tuesday, October 14, 2025, at 6:00 P.M.**

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## **CALL TO ORDER**

Mayor-Commissioner Houseberg called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance.

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## **ROLL CALL**

### **Present:**

- Commissioner Hilary King
- Commissioner John Bigelow
- Commissioner Jude Bond
- Vice Mayor-Commissioner Janet Wilson
- Mayor-Commissioner Denise Houseberg

**Also present:** Acting City Manager Dan Carpenter, City Clerk Lorin Kornijtschuk, Public Works Director Dean Scharmen, Administrative Assistant Mishelle Hargett, and City Attorney Matthew Maggard.

For continuity, items are listed in agenda order, although not necessarily discussed in that order..

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## **1. PRESENTATIONS**

### **A. Report of Pinellas County Sheriff's Office**

The Sheriff's representative reported no significant uptick in criminal activity, with only occasional trespassing or vehicle-related arrests at beach accesses. No reports of open carry incidents were observed.

### **B. Report of Pinellas Suncoast Fire & Rescue District**

No representative was present.

### **C. Presentations by IRB Home and Action 2000**

- **Sarah McIntyre**, President of IRB Home, announced collaboration with the City and Action 2000 on Hallowfest 2025, each organization contributing \$3,000 toward the event. She thanked City staff for their partnership and support.
- **Paul Zagami**, President of Action 2000, also presented a check for \$3,000 for Hallowfest and thanked the City for their partnership in preserving and beautifying Indian Rocks Beach.
- **Added Presentation – Proclamation Honoring City Clerk Lorin Kornijtschuk**  
Mayor-Commissioner Houseberg presented a proclamation honoring City Clerk Lorin Kornijtschuk upon earning the Certified Municipal Clerk designation, recognizing her dedication and service to the City. City Clerk Kornijtschuk expressed appreciation to the Commission and staff for their support.

## 2. PUBLIC COMMENTS

- Michelle Hargett, 1901 1st Street, thanked Acting City Manager Dan Carpenter for his service to the City and dedication to the Finance Department.
- Nancy Obarski, 708 Beach Trail, discussed concerns regarding Pinellas County's handling of easements for beach renourishment, citing property rights and communication issues with the Army Corps of Engineers. She urged the city to challenge the Corps' policy going forward.
- Don House, 2104 Beach Trail, spoke about community relations with short-term renters and emphasized treating visitors as welcome guests.
- John Pfanstiehl, 448 Harbor Drive S., expressed contrasting concerns over the impact of short-term rentals on residential neighborhoods, citing noise and disruption.

**Public comment was closed by Mayor -Commissioner Houseberg.**

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## 3. REPORTS OF:

### A. City Attorney – Matthew Maggard

**1.** Requested consideration of City Clerk salary increase per her employment contract, which stipulates a salary review upon completion of her Certified Municipal Clerk (CMC) designation. Noted that the City Clerk is a charter seat position with a salary set exclusively by the Commission, and Commissioners had received salary comparison data from surrounding area municipalities.

- Commission discussion emphasized recognition of professional certification and alignment with comparable positions in similar-sized municipalities. Consensus emerged that a salary adjustment to \$100,000 would fairly recognize the achievement while maintaining internal equity.

**Motion:** Vice Mayor-Commissioner Wilson motioned to increase the City Clerk's salary to \$100,000 per year.

**Second:** Commissioner Bigelow seconded the motion.

**Ayes:** Bigelow, Bond, King, Wilson, Houseberg

**Nay:** None

### **MOTION TO APPROVE CARRIED 5-0**

**2. Executive Session Request:** The City Attorney requested scheduling an executive session to discuss pending litigation. The City Clerk will coordinate availability.

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### B. Acting City Manager – Dan Carpenter

- Welcomed staff and residents back to City Hall after renovations, thanking Public Works Director Dean Scharmen and staff for their efforts.
- Announced *Hallowfest* scheduled for Saturday, October 25, 2025, from 10:00 A.M. to 1:00 P.M. at City Hall.
- Acknowledged A2K and IRB Home for event sponsorship.
- Reported tentative mid-November start for the *Beach Renourishment Project* and post-Veterans Day commencement of Duke Energy's work on the *Underground Utilities Project*.

- Discussed post-hurricane rebuilding efforts, noting approximately 40+ demolition permits issued and continued monitoring of unpermitted repairs to maintain floodplain compliance.
- Discussed the floodplain management process, including letters being sent to property owners who may have completed repairs without obtaining required permits. The County is taking a soft approach through December 31st, encouraging voluntary compliance through "after the fact" permits without penalties, though regular permit fees will apply
- Expressed gratitude to the Commission and residents for their support during his tenure as Acting City Manager, marking his final meeting in that capacity.

**Public Works Director Dean Scharmen reported:**

- Beach renourishment was tentatively scheduled to begin on October 13th, but the contractor shifted to Indian Shores and then to Sand Key. The City is now tentatively scheduled for mid-November, with work starting at the north end and progressing south.
- Underground utilities project: The City's work has been completed for approximately 90 days. Duke Energy confirmed that it will begin its portion of the work right after Veterans Day, including street lighting installation.

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**C. City Commission**

• **Vice Mayor-Commissioner Wilson:**

- Praised the success of Oktoberfest with an amazing turnout.
- Announced IRB Home's Putt Putt Pub Crawl scheduled for November 15th.
- Reported on Florida League of Cities legislative committee work, noting she serves on the Development, Code Compliance, and Redevelopment Committee. Described the structure of five committees that develop legislative priorities and policy positions, with staff coordination for Tallahassee visits and lobbying efforts.
- Announced plans to work with the new City Manager to rejoin the Suncoast League of Cities (Pinellas, Pasco, and Hillsborough counties) to strengthen the City's voice in Tallahassee.
- Will provide a Property Tax Toolkit next month explaining the impact of proposed legislative tax amendments.

• **Mayor-Commissioner Houseberg:**

- Reported on discussion with Senator Nick Desigli regarding moving municipal elections to November instead of March, likely to take effect in the election cycle after the upcoming one. She also praised the success of *Oktoberfest 2025*.

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**4. ADDITIONS/DELETIONS:** None.

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**5. CONSENT AGENDA**

- A. Approval of September 9, 2025, Closed Executive Client Session Meeting Minutes**
- B. Approval of September 9, 2025, Regular City Commission Meeting Minutes**
- C. Approval of September 10, 2025, Special City Commission Meeting Minutes**
- D. Approval of September 24, 2025, Special City Commission Meeting Minutes**
- E. Authorization for Acting City Manager to sign amended Interlocal Agreement with Pinellas**

County Building and Development Review Departments.

**F. Proclamation: Breast Cancer Awareness Month.**

**Motion:** Vice Mayor Wilson motioned to approve all Consent Agenda items.

**Second:** Commissioner Bond.

**Ayes:** Bigelow, Bond, King, Wilson, Houseberg

**Nay:** None

**MOTION TO APPROVE CARRIED 5-0**

Mayor-Commissioner Houseberg noted she requested the Breast Cancer Awareness proclamation as a two-time breast cancer survivor. She shared that she was diagnosed with breast cancer when she first became a commissioner and never missed a commission meeting despite undergoing surgeries and treatments, which is why many may not have known about her diagnosis.

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**6. PUBLIC HEARINGS**

**A. ABT CASE 26-2025 QUASI-JUDICIAL PROCEEDING- 501 GULF BOULEVARD- F & J MARKET LLC d/b/a GULF MARKET-. 2 APS: Beer; wine. Package sales for off-premises consumption, for the Gulf Market, located at 501 Gulf Boulevard, Indian Rocks Beach, Florida, and legally described HAVEN BEACH SUB BLK 3, LOTS 1, 2 & 3 LESS RD R/W AT SW TOGETHER WITH THAT PART OF CANAL AVE ADJ ON N PER O.R. 5378 PG 1612 [Parcel Number: 12-30-14-37764-003-0010].**

City Clerk Kornijtschuk reported compliance with City Code and no objections received.

- **Applicants Falah and Jamie Hussein** addressed questions about the property, explaining that the Shell gas station will handle all fuel tank inspections and compliance with state requirements. They hope to open by November 1st and expressed excitement about serving the community, noting they have successfully operated another location for 35 years.

**Motion:** Vice Mayor Commissioner Wilson motioned to approve the request with the stipulation that repeated or intermittent nuisance activity or unlawful noise may result in revocation.

**Second:** Commissioner King.

**Ayes:** Bigelow, Bond, King, Wilson, Houseberg

**Nay:** None

**MOTION TO APPROVE CARRIED 5-0**

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**7. OTHER LEGISLATIVE MATTERS**

**A. Ordinance No. 2025-05 – PUBLIC HEARING / FIRST READING Appropriating funds for operating expenses and adopting a budget amendment for the City of Indian Rocks Beach, Florida, for Fiscal year 2024-25**

Acting City Manager Carpenter presented the budget amendment for FY 2024-25, explaining it was necessary due to hurricane-related expenditures. The amendment increases the general fund by \$2.691 million and the solid waste fund by \$3.1 million, totaling \$5.791 million in additional appropriations. The City has received over \$3.1 million in reimbursements to date, including property insurance payments and partial FEMA reimbursement (\$1.05 million of a \$3.1 million project). Staff continues working with FEMA and the Department of Emergency Management to secure full reimbursement.

**Public Comment:**

Lee Lieberman, 2507 Bay Boulevard, commended the Commission for their responsiveness, noting that a streetlight he reported at a previous meeting was repaired the next day. He suggested the City consider requesting donations from people who park at churches near beach accesses, as many use the parking without contributing. He also praised the Sheriff's deputies for their service and professionalism.

**Public comment was closed by Mayor -Commissioner Houseberg.**

**Motion:** Vice Mayor Commissioner Wilson motioned to approve Ordinance No. 2025-05 on first reading.

**Second: Commissioner King.**

**Ayes:** Bigelow, Bond, King, Wilson, Houseberg

**Nay:** None

**MOTION TO APPROVE CARRIED 5-0**

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## **8. WORK SESSION ITEMS**

### **DISCUSSION - Paid Parking Implementation**

Acting City Manager Carpenter presented information on implementing paid parking throughout the City. The research identified 376 public parking spaces: 182 at Beach Accesses, 106 in the Business District, 22 at the Nature Preserve, 18 at Kolb Park, 46 at City Hall/Public Works, and 9 at Brown Park. Currently, only the Pinellas County-owned lot on 17th Avenue has paid parking (\$2.50/hour), generating over \$220,000 annually, with the City retaining 60% after paying 40%.

The commission needed to provide direction on three key issues: (1) which locations should have paid parking, (2) hours of operation, and (3) hourly rate.

**Acting City Manager Carpenter noted:**

- Current staffing may be insufficient for enforcement, particularly outside normal business hours
- The 71 existing resident-only parking spots should remain unchanged
- If residents with decals are allowed to park free in paid spots, it would reduce potential revenue
- Various cities use different systems, with Park Mobile being common among neighboring municipalities

**Public Works Director Scharmen noted:**

- Enforcement and hours are critical considerations
- Different facilities have different natural operating hours (e.g., Nature Preserve 7 AM to dusk, parks close at specific times, but beach visitors may park nearby)
- Street parking would require delineated spaces if made paid parking
- Significant paving work would be needed around Kolb Park for paid parking implementation

**Public Comment:**

- Daniel Mynsberg, 442 Harbor Drive North, expressed concern that if only beach parking is paid, visitors will park at City Hall and walk to the beach, suggesting all spots should be paid, with residential exceptions.
- Kelly Cisarik, 448 Harbor Drive South, raised concerns about Park Mobile being a private monopoly and noted accessibility issues for those without cell phones or credit cards, suggesting a cash alternative like St. Pete Beach offers. She requested City Hall parking remain free for residents attending meetings.

- Beth McMullen, 481 Harbor Drive South, emphasized the critical importance of enforcement, noting current resident sticker violations often go uncited. She requested better enforcement and suggested using paid parking revenue to hire dedicated parking enforcement personnel.
- Bob Copelan, 447 20th Avenue, supported paid parking but requested a detailed map showing parking space locations. Suggesting fines should be high enough to encourage payment.
- Kellee Watt, 431 Harbor Drive South, asked whether golf cart parking spaces would also require payment.
- John Pfanstiehl, 448 Harbor Drive South, agreed with previous speakers and strongly suggested golf cart parking be resident-only, citing safety concerns about unregistered golf carts from neighboring areas holding up traffic.
- John Thayer, 1819 Bay Boulevard, expressed concern about enforcement capabilities, noting difficulty enforcing existing rules, like dogs on the beach.

**Public comment was closed by Mayor -Commissioner Houseberg.**

**Commission Discussion:**

**Commissioner Bond:**

- Supported paid parking at all 376 locations at \$4 per hour
- Suggested resident decals allow free parking in any paid spot as an easy way to gain public support
- Noted the City needs revenue, and this would help offset costs while addressing traffic and parking concerns
- Proposed allowing traditional street parking for residents only (requiring resident stickers), which would solve rental property parking conflicts
- Suggested 8:00 AM to 6:00 PM hours for most locations to accommodate evening ball games

**Vice Mayor-Commissioner Wilson:**

- Supported \$4 per hour rate
- Strongly supported opening all paid parking spots to residents with decals for free parking
- Emphasized that visitors should help pay for rebuilding 26 Beach Accesses, not just residents
- Suggested 5:00 PM cutoff around parks to accommodate Little League start times
- Supported uniform pricing across all locations
- Advocated for January 1st implementation target
- Recommended consulting neighboring cities about their enforcement practices and costs

**Commissioner King:**

- Supported paid parking at all 376 spots identified by the Public Works Director
- Agreed with \$4 per hour rate
- Suggested matching the County Park rate for consistency
- Supported paid parking revenue funding additional enforcement staff if financially feasible
- Noted that other cities successfully implement different hours at different locations

**Commissioner Bigelow:**

- Opposed \$4/hour, preferring \$8/hour
- Supported paid parking at Beach Accesses and commercial areas
- Questioned whether the City owes the county anything from new revenue (confirmed: no)
- Asked about potentially reducing the County's 40% share to 20% at the existing lot
- Suggested free parking at City Hall, parks, and non-beach locations

**Mayor-Commissioner Houseberg:**

- Supported \$4 per hour rate
- Suggested phased implementation, starting with Beach Accesses rather than city-wide rollout
- Asked about timeline, with Public Works Director indicating March 2026 as realistic
- Questioned enforcement capabilities and costs

**City Attorney Maggard noted:**

- Emphasized the critical importance of considering enforcement costs to avoid legal consequences from having unenforceable ordinances
- Noted Ryan Henderson (incoming City Manager) suggested either conducting a parking study or implementing a pilot program
- Confirmed all approaches are legally permissible
- Indicated an ordinance would require two readings before implementation

**Acting City Manager Carpenter and Administrative Assistant Hargett noted:**

- Approximately 2,000 resident parking stickers are issued annually
- Enforcement challenges exist with sticker sharing and improper attachment
- Current Code Enforcement staff of three would be stretched thin with expanded hours
- Park Mobile offers piggybackable contracts with predictable pricing
- St. Pete Beach uses both app-based and cash payment systems
- Revenue projections and enforcement cost analysis needed before final decisions

**Consensus Reached:**

The commission reached consensus on the following through polling:

1. **Rate:** \$4 per hour (**4-1 vote, Commissioner Bigelow dissenting**)
2. **Locations:** All 376 spots identified by Public Works Director (**unanimous**)
3. **Resident Benefits:** Resident decals would allow free parking in all paid spots (**consensus**)
4. **Hours:** To be determined after further study, considering different facility hours and enforcement capabilities
5. **Payment System:** To be researched, with Park Mobile and cash alternatives to be evaluated.

City Clerk Kornijtschuk summarized that staff would return with information on hours of operation and payment system options for further discussion.

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**9. OTHER BUSINESS:** None.

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**10. ADJOURNMENT**

**Motion:** Vice Mayor Commissioner Wilson motioned to adjourn the meeting at **7:58 P.M.**

**Second:** Commissioner Bigelow.

**Vote:** Unanimous approval by acclamation.

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**Date Approved**

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Denise Houseberg, Mayor-Commissioner

**Attest:** \_\_\_\_\_  
Lorin A. Kornijtschuk, City Clerk

**AGENDA ITEM NO. 5 B**

**CONSENT AGENDA**

**PROCLAMATION**

Veterans of Foreign Wars "Buddy " Poppy



**PROCLAMATION  
VETERANS OF FOREIGN WARS "BUDDY"® POPPY  
CITY OF INDIAN ROCKS BEACH, FLORIDA**

**WHEREAS:** At the end of World War I, The Veterans of Foreign Wars adopted the poppy as a symbol of freedom and the blood sacrificed by troops in wartimes. Poppies are worn and displayed as a symbolic tribute to our fallen and the future of living veterans and servicemembers; and

**WHEREAS:** The annual distribution of Buddy Poppies by the Veterans of Foreign Wars of the United States has been officially recognized and endorsed by governmental leaders since 1922; and

**WHEREAS:** The Buddy Poppy was registered with the United States Patent Office in February 1924. A certificate was issued on May 20, 1924, granting the VFW Organization all trademark rights in the name of Buddy under the classification of artificial flowers; and

**WHEREAS:** The Buddy Poppy was adopted as the official memorial flower of the Veterans of Foreign Wars of the United States, as it remains today; and

**WHEREAS:** Through gracious donations, the Buddy Poppy program provides financial assistance in maintaining state and national Veterans rehabilitation and service programs and partially supports the VFW National Home; and

**WHEREAS:** The basic purpose of the annual distribution of Buddy Poppies by the Veterans of Foreign Wars is eloquently reflected in the desire to "Honor the Dead by Helping the Living"; and

**WHEREAS:** The City of Indian Rocks Beach honors and supports our veterans and their families who have sacrificed so much in service to our nation;

**NOW, THEREFORE,** I, Denise Houseberg, Mayor of the City of Indian Rocks Beach, Pinellas County, Florida, on behalf of the citizens of Indian Rocks Beach, do hereby urge the citizens of this community to recognize the merits of this cause by generously supporting through your donations, the Indian Rocks VFW Post 10094 Buddy Poppy drive on the day set for the distribution of these symbols of appreciation of the sacrifices of our honored dead.

**FURTHER,** I urge all patriotic citizens to wear a Buddy Poppy as mute evidence of our gratitude to the men and women of this country who have risked their lives in defense of the freedoms which we continue to enjoy as American citizens.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the seal of the City of Indian Rocks Beach to be affixed hereto.

This 12th day of November, 2025

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**Denise Houseberg**  
Mayor/Commissioner  
City of Indian Rocks Beach, Florida

## **AGENDA ITEM NO. 6 A**

### **OTHER LEGISLATIVE MATTERS**

**Ordinance NO. 2025-05;**

**PUBLIC HEARING / SECOND READING** Appropriating funds for operating expenses and adopting a budget amendment for the City of Indian Rocks Beach, Florida, for the Fiscal year 2024-25.

**AGENDA MEMORANDUM  
INDIAN ROCKS BEACH CITY COMMISSION**

<b>MEETING OF:</b>	November 12, 2025	<b>AGENDA ITEM:</b> 6 A
<b>SUBMITTED BY:</b>	Ryan Henderson, City Manager	<i>RmH</i>
<b>AUTHORIZED BY:</b>	Ryan Henderson, City Manager	<i>RmH</i>
<b>SUBJECT:</b>	<b>ORDINANCE NO. 2025-05;</b> Appropriating funds for operating expenses and adopting a budget amendment for the City of Indian Rocks Beach, Florida, for Fiscal Year 2024-25.	

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**BACKGROUND:**

On September 18th, 2024, the City Commission approved Ordinance No. 2024-02 appropriating funds for operating expenses and adopting a budget for the City of Indian Rocks Beach for fiscal year 2024/25. The total approved budget for fiscal year 2024-25 was \$10,593,730, of which \$5,381,270 was allocated to the City's general fund, and \$1,763,290 to the solid waste fund.

The budget may be amended in two ways: an informal budget transfer, requested by department heads and approved by the City Manager, that transfers dollars between line items within a department or from one department to another; or a budget amendment which increases expenditures, or the spending level of a fund, as requested by the City Manager and approved by the City Commission.

**ANALYSIS:**

There are several budget amendments recommended for FY 2025. Both the general fund and solid waste fund accounts are included in the recommended 2025 budget amendments. The general fund budget amendments include final expenditure amounts relating to the reconstruction of the city hall complex and the public services building after the 2024 hurricanes Helene and Milton. The solid waste fund budget amendments include costs associated with Hurricane Helene and Milton, and debris removal. The following page details all requested FY 2025 budget amendments by general ledger code and amount.

## **FY 2025 BUDGET AMENDMENTS**

### **GENERAL FUND**

<b><u>Account #</u></b>	<b><u>Amount</u></b>	
001-539-000-034-200	\$105,000.00	PW Building Maintenance Contractual
001-539-000-044-000	\$145,000.00	PW Rentals and Leases
001-539-000-046-200	\$881,700.00	PW Building Maintenance Repair & Maintenance
001-539-572-046-300	\$1,060,000.00	PW Parks Repair & Maintenance
001-571-000-052-100	\$100,000.00	Library Books & Media
001-515-000-031-100	<u>\$400,000.00</u>	Planning SD Damage and Permitting
	<b>\$2,691,700.00</b>	

### **SOLID WASTE FUND**

<b><u>Account #</u></b>		
402-534-000034-100	\$3,075,000.00	Solid Waste Disposal
402-534-000-044-000	\$25,000.00	Solid Waste Rentals & Leases
	<b>\$3,100,000.00</b>	

In total, \$5,791,700 in budget amendments is being requested for FY 2025.

### **MOTION:**

That **ORDINANCE NO. 2025-05**, appropriating funds for operating expenses and amending the budget for the City of Indian Rocks Beach, Florida, for Fiscal Year 2024-25, be **approved** on **second** reading.

**CITY OF INDIAN ROCKS BEACH  
ORDINANCE NO. 2025-05**

**AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, PINELLAS COUNTY, FLORIDA, APPROPRIATING FUNDS FOR OPERATING EXPENSES AND ADOPTING A BUDGET AMENDMENT FOR FISCAL YEAR 2024-25; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on September 18, 2024, the City Commission approved Ordinance No. 2024-02, appropriating funds for operating expenses and adopting a budget for the City of Indian Rocks Beach for fiscal year 2024-25;

**WHEREAS**, the total approved budget for fiscal year 2024-25 was \$10,593,730, of which \$5,381,270 was allocated to the City's general fund and \$1,763,290 was allocated to the City's solid waste fund;

**WHEREAS**, two City funds are included; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, PINELLAS COUNTY, FLORIDA THAT:**

**Section 1.** The budget for fiscal year 2024-25 hereby amended by providing for supplemental appropriations in the amount of \$5,791,700 which are further identified in Exhibit "A" attached hereto. The budget is being amended to reflect the unbudgeted expenditures made as of September 30, 2025.

**Section 2.** This ordinance shall become effective immediately upon final adoption by the City Commission.

**ADOPTED ON FIRST READING** at a meeting of the City Commission of the City of Indian Rocks Beach, Florida, held on the 14<sup>th</sup> day of October, 2025.

ATTEST:

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Lorin A. Kornijtschuk

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Denise Houseberg, Mayor/Commissioner

**PUBLISHED** the 22nd day of October 2025, in the Tampa Bay Times.

**ADOPTED ON SECOND AND FINAL READING** at a meeting of the City Commission of the City of Indian Rocks Beach, Florida, held on the 12<sup>th</sup> day of November 2025.

ATTEST:

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Lorin A. Kornijtschuk

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Denise Houseberg, Mayor/Commissioner

Approved as to form and legal sufficiency:

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Matthew Maggard, City Attorney

EXHIBIT

A

**FY 2025 BUDGET AMENDMENTS**

**GENERAL FUND**

<u>Account #</u>	<u>Amount</u>	
001-539-000-034-200	\$105,000.00	PW Building Maintenance Contractual
001-539-000-044-000	\$145,000.00	PW Rentals and Leases
		PW Building Maintenance Repair &
001-539-000-046-200	\$881,700.00	Maintenance
001-539-572-046-300	\$1,060,000.00	PW Parks Repair & Maintenance
001-571-000-052-100	\$100,000.00	Library Books & Media
001-515-000-031-100	\$400,000.00	Planning SD Damage and Permitting
	<b>\$2,691,700.00</b>	

**SOLID WASTE FUND**

<u>Account #</u>		
402-534-000034-100	\$3,075,000.00	Solid Waste Disposal
402-534-000-044-000	\$25,000.00	Solid Waste Rentals & Leases
	<b>\$3,100,000.00</b>	

In total, \$5,791,700 in budget amendments is being requested for FY 2025.

**AGENDA ITEM NO. 6 B**

**OTHER LEGISLATIVE MATTERS**

**RESOLUTION NO. 2025-13; Check Signatories**

## AGENDA MEMORANDUM INDIAN ROCKS BEACH CITY COMMISSION

**MEETING OF:** November 12, 2025 **AGENDA ITEM:** 6 B

**ORIGINATED BY:** Ryan Henderson, City Manager *RH*

**AUTHORIZED BY:** Ryan Henderson, City Manager *RH*

**SUBJECT:** **RESOLUTION NO. 2025-13.** Check signatories.

### **STAFF**

**RECOMMENDATION:** Staff recommends Approval of Resolution No. 2025-13.

### **BACKGROUND:**

Pursuant to Code Section 2-33, following the election of any members of the City Commission, the Commission as a whole shall appoint two of its members as signatories for the purpose of executing checks, other negotiable instruments, and official documents where the City Manager and City Clerk are unavailable.

On May 2, 2025, Brentley Gregg Mims gave notice of his resignation as City Manager, effective July 25, 2025, and on August 28, 2025, Dan Carpenter gave notice of his resignation as Finance Director, effective October 24, 2025.

On March 27, 2007, the Commission approved Resolution No. 2007-31, providing for the establishment of signatories on behalf of all check accounts, pursuant to Code Section 2-33.

On October 25, 2025, the City Commission entered into an employment agreement with Ryan Henderson, as City Manager.

### **ANALYSIS:**

Staff is recommending that the following individuals be removed as authorized signatories for the City:

- Gregg Mims
- Daniel Carpenter

Staff is recommending that the following individuals be recognized as authorized signatories for the City:

- Ryan Henderson, City Manager
- Lorin Kornijtschuk, City Clerk

**MOTION:**

I move to approve/deny Resolution No. 2025-13, to remove Gregg Mims and Daniel Carpenter as authorized signatories for the City and providing for the following individuals as authorized signatories for the City of Indian Rocks Beach: City Manager, Ryan Henderson and City Clerk, Lorin Kornijtschuk.

**CITY OF INDIAN ROCKS BEACH  
RESOLUTION NO. 2025-13**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK TO BE ADDED AS SIGNATORIES ON BEHALF OF THE CITY FOR ALL FINANCIAL ACCOUNTS; REMOVING THE FORMER CITY MANAGER AND FINANCE DIRECTOR AS SIGNATORIES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, pursuant to Code Section 2-33, the City Manager and City Clerk are to be added as signatories on behalf of the City on all City Banking Accounts; and

**WHEREAS**, the former City Manager, Brently Gregg Mims and former Finance Director/Acting City Manager, Dan Carpenter need to be officially removed as signatories on the City's financial accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the City Commission of the City of Indian Rocks Beach, Florida, that:

**Section 1.** The following individuals shall be added as authorized signatories for the City of Indian Rocks Beach for all financial accounts held and owned by the City: City Manager Ryan Henderson and City Clerk Lorin Kornijtschuk.

**Section 2.** The following individuals shall be removed as authorized signatories for the City of Indian Rocks Beach for all financial accounts held and owned by the City: former City Manager Brently Gregg Mims and former Finance Director/Acting City Manager.

**Section 3.** The City Clerk is hereby directed to furnish a certified copy of the Resolution to the City Manager.

**Section 4.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of November, 2025, by the City Commission of the City of Indian Rocks Beach, Florida.

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Denise Houseberg, Mayor-Commissioner

ATTEST: \_\_\_\_\_  
Lorin Kornijtschuk, City Clerk

**AGENDA ITEM NO. 7**

**OTHER BUSINESS**

**AGENDA ITEM NO. 8**

**ADJOURNMENT**