



November 18, 2024

**PRE-APPROVAL FOR IMPROVEMENTS THAT DO NOT EXCEED 50% OF STRUCTURE VALUE
FOR RESIDENTS THAT HAVE NOT RECEIVED SD/NSD LETTER
OR RESIDENTS THAT HAVE RECEIVED A NSD LETTER**

Applicants can choose not to wait for the SD/NSD Estimator modeling/determination letter and proceed with a detailed SD review and determination. Subject to the determination, a permit may be able to proceed under Substantial Improvements processes if the home was determined to NOT be substantially damaged.

If the structure is non substantially damaged you can apply for a building permit.

To apply for a permit for the restoration work you first need pre-approval from the City. To apply for pre-approval return all of the completed documents to: hurricanerestorationpreapproval@irbcity.com.

If you are using the value from the Property appraiser's website:

You will need the following documents:

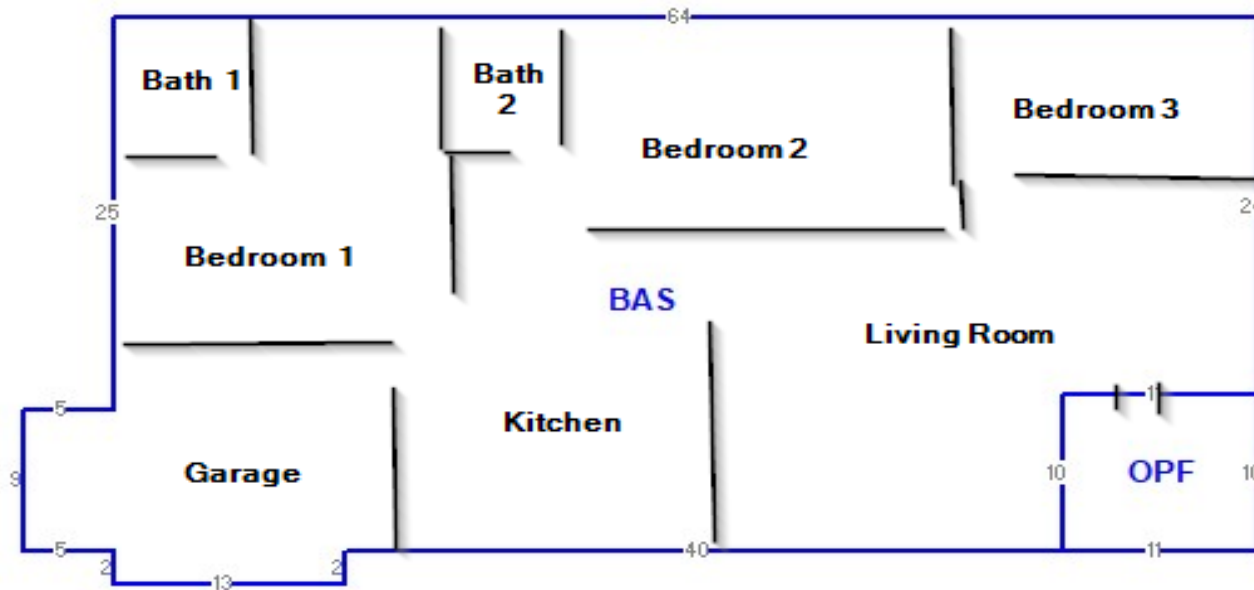
1. City Application for approval, which can be found at: <https://www.indian-rocks-beach.com/hurricane-resources/pre-approval-letter/>
2. Date Stamped photos with verified flood damage level (measuring tape) and before photos of the interior space. (Do not need to be date stamped)
3. Plan with dimensions and scope of work. See example [here](#).
4. You will need to complete and include the following forms that can be found at: <https://pinellas.gov/storm-recovery-permitting/>
 - a. Application for Construction in a Floodplain
 - b. Floodplain Cost Breakdown package
 - c. Floodplain Substantial Improvement Disclosure form
- 4a. Property Appraiser's FEMA letter of value
 - Go to <https://www.pcpao.gov>
 - In the Quick Search area, enter the address and click the search button.
 - After the page loads, you should see "Quick Pick Tool" on the right. Click on "FEMA/WLM Letter"
- OR
- 4b. If you have an appraisal to establish your structure value, you will need the following:
 - Substantial Improvement -Substantial damage Appraisal Review Checklist <https://pinellas.gov/appraisals/>

Once the permit has been pre-approved by the City of Indian Rocks, you will submit approval and required forms to the Pinellas County Access Portal located at: <https://pinellas.gov/pinellas-county-access-portal/>.

Sample Plans for Nonstructural Repairs

Property Information

Mr. and Mrs. Smith
100 Your Street,
Your Town, Your State 33333



Description of Work: Remove and replace Drywall 4ft high throughout structure
Remove and replace all Electrical below 4 ft
Remove and replace cabinets in kitchen and bathrooms
Remove and replace all (6) interior doors and base
Remove and replace carpet and wood flooring through structure
Remove and replace plumbing fixtures in kitchen and bathrooms
Remove and replace duct work

Please note the following:

Exterior work i.e. windows, doors, siding, soffit requires Florida Product Approval Number.
Structural Repairs will require digitally signed/sealed plans per FBC 8th Edition 2023.