



# City of Indian Rocks Beach

1507 Bay Palm Boulevard, Indian Rocks Beach, Florida 33785  
[www.indian-rocks-beach.com](http://www.indian-rocks-beach.com)

Administrative  
727/595-2517

Library  
727/596-1822

Public Works  
727/595-6889

November 19, 2024

RE: Notice of NON-Substantial Damage Determination and Procedure for Permitting for Repair and/or Restoration work

Dear Property Owner:

I hope this letter finds you safe as we recover from two major hurricanes. We recognize how overwhelming this situation can be, and we are here to help you through this difficult time.

We are contacting you because after a review by Pinellas County and Tidal Basin, your home at XXXXX, Indian Rocks Beach, FL 33785, has been deemed NOT substantially damaged, and we want to provide important information to help guide you through the next steps in your recovery.

To apply for a permit for the restoration work you first need pre-approval from the City. To apply for pre-approval return all of the below completed documents to:

[HurricaneRestorationPreApproval@irbcity.com](mailto:HurricaneRestorationPreApproval@irbcity.com) (Include Property Address in Subject Line).

1. City Application for approval, which can be found at:  
<https://www.indian-rocks-beach.com/hurricane-resources/pre-approval-letter/>
2. The completed following forms that can be found at: <https://pinellas.gov/storm-recovery-permitting/>
  - a. Application for Construction in a Floodplain
  - b. Floodplain Substantial Damage Cost Breakdown package
  - c. Floodplain Substantial Improvement Disclosure form
3. A copy of the NSD letter you received from the City of Indian Rocks Beach

You can submit the City approval and the completed forms to Pinellas County Building Services at 440 Court Street Clearwater, FL 33756 or online at <https://pinellas.gov/services/apply-for-a-building-permit/>.

Please remember that you are not alone on this journey. We are here to assist you every step of the way. For any questions, contact the City of Indian Rocks Beach at [HurricaneRestorationPreApproval@irbcity.com](mailto:HurricaneRestorationPreApproval@irbcity.com).

Sincerely,

Hetty Harmon, AICP  
Floodplain Administrator  
City of Indian Rocks Beach