

# Indian Rocks Beach Library

## Volunteer Application

### PERSONAL INFORMATION:

(Please print)

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Last Name, First Name, MI

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Address                      City      State      Zip

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Phone No.                      Email                      DOB (month/day)

Are you a year-round resident? \_\_\_\_\_ If not, what time(s) of

the year are you in town? \_\_\_\_\_

Education: HS   College   Graduate school

Degrees: \_\_\_\_\_

Special Skills: (e.g.: computer skills, office skills, teaching,

working with children) \_\_\_\_\_

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Contact in case of Emergency:

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Name                      Relationship

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Address                      City      State      Zip

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Home Phone No.                      Cell Phone No.                      Work Phone No.

**VOLUNTEER AVAILABILITY:**

Please select the days/times you are available.

MONDAY	10-1	1-4
TUESDAY	10-1	1-4
WEDNESDAY	10-1	1-4
THURSDAY	00-1	1-4
FRIDAY	10-1	

SUBSTITUTE      Any day? \_\_\_\_\_ Specific day? \_\_\_\_\_

What would you like to do in the library? Pick as many as you like! Some of the tasks we need help with are shelf reading, straighten shelves, and assist with programming, Assist with managing the collection including organizing and processing materials, book sale room, and re-shelving books.

Library volunteers are required to work with basic computer programs in circulation. Knowledge of libraries and the Dewey decimal system is helpful but not required. Volunteers will be scheduled to train before being assigned a shift.

Have you ever committed, been convicted of, plead guilty to or plead nolo contendere to a felony or misdemeanor? (Conviction of a crime will not necessarily disqualify you).

\_\_\_\_\_NO      \_\_\_\_\_YES    If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

The information listed in this application is accurate and complete to the best of my knowledge. I understand that if the information in this application is false I will be dismissed without notice regardless of when the false information is discovered.

\_\_\_\_\_

SIGNATURE

DATE