WEDNESDAY, SEPTEMBER 7, 2022
SPECIAL CITY COMMISSION MEETING

6:00 P.M.

Administrative 727/595-2517 727/596-4759 (Fax) Library 727/596-1822 Public Services 727/595-6889 727/593-5137(Fax)

### **AGENDA**

CITY OF INDIAN ROCKS BEACH SPECIAL CITY COMMISSION MEETING WEDNESDAY, SEPTEMBER 7, 2022 @ 6:00 P.M. 1507 BAY PALM BOULEVARD INDIAN ROCKS BEACH, FLORIDA 33785

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

# 1. FISCAL YEAR 2022-2023 BUDGET PUBLIC HEARINGS:

- A. ORDINANCE NO. 2022-04 PUBLIC HEARING / FIRST READING.

  Adopting the final levying of ad valorem taxes for the City of Indian Rocks Beach, Pinellas County, Florida, Fiscal Year 2022/2023; providing for notification of requisite government authorities: and providing for an effective date.
- B. ORDINANCE NO. 2022-05 PUBLIC HEARING / FIRST READING.

  Adopting a budget for Fiscal Year 2022/2023; making appropriations and operating expenditures for Fiscal Year 2022/2023; providing for notification of requisite government authorities; and providing for an effective date.

# 2. OTHER LEGISLATIVE MATTERS:

A. ORDINANCE NO. 2022-06 — FIRST READING.

An ordinance of the City of Indian Rocks Beach, Florida, amending Chapter 50, "Solid Waste", Article II, "Collection and Disposal", Division 1, "Generally", Section 50-36, "Industrial waste; oil and grease; construction debris; bulky waste", to increase the minimum amount of corresponding fee; amending Section 50-37, "Garden trash", to increase the minimum charge of a special pickup; delineating the size of free garden trash; amending Division 3. "Fees and Charges", Section 50-91 "Fee schedule", to alter specified collection fees; providing for severability; providing for the repeal of ordinances or parts of ordinances in conflict herewith to the extent of such conflict, and providing for an effective date.

# 3. ADJOURNMENT.

APPEALS: Any person who decides to appeal any decision made, with respect to any matter considered at such hearing, will need a record of the proceedings and, for such purposes, may need to ensure that

a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per s. 286.0105, F.S. Verbatim transcripts are not furnished by the City of Indian Rocks Beach and should one be desired, arrangements should be made in advance by the interested party (i.e. Court Reporter).

In accordance with the Americans with Disability Act and s. 286.26, F.S., any person with a disability requiring reasonable accommodation in order to participate in this meeting should contact the City Clerk's Office with your request, telephone 727/595-2517 or <a href="mailto:dorented-unitaria">doreilly@irbcity.com</a>, no later than five (5) days prior to the proceeding for assistance.

POSTED: September 2, 2022

NEXT REGULAR CITY COMMISSION MEETING TUESDAY, SEPTEMBER 13, 2022 @ 7:00 P.M.

BUDGET HEARINGS
WEDNESDAY, SEPTEMBER 21, 2022 @ 6:00 P.M.
(Second and Final Reading of the FY 2023 Operating Budget)

AGENDA ITEM NO. 1A

FY2022 BUDGET PUBLIC HEARING

ORDINANCE NO. 2022-04

FY 2023 MILLAGE RATE

# INDIAN ROCKS BEACH CITY COMMISSION AGENDA MEMORANDUM

**MEETING OF:** 

September 7, 2022

**AGENDA ITEM: 1A** 

SUBMITTED AND

Dan Carpenter

**RECOMMENDED BY:** 

Finance Director

**APPROVED BY:** 

Brently Gregg Mims, City Manager 5, 14

**SUBJECT:** 

ORDINANCE NO. 2022-04; First Reading, Establishing the

millage rate at 1.8326 for the Fiscal Year 2022/23.

# **BACKGROUND:**

The City Commission previously established the proposed millage rate for Fiscal Year 2022/23 at 1.8326 mills, with no change to the previous fiscal year millage rate. The current mill rate has been in place since 2019. The mill rate was reduced at that time from 1.93 to 1.8326.

# **ANALYSIS:**

With a millage rate of 1.8326, the total estimated tax collection is \$2,963,060 based on a 97% collection rate. For Fiscal Year 2022/23, a mill rate of 1.8326 is 14.27% higher than the roll back rate of 1.6038. The proposed mill rate of 1.8326 remains one of the lowest in Pinellas County. Currently, mill rates in Pinellas County range from 0.5450 to 6.7550.

### **MOTION:**

I move to APPROVE/DENY ORDINANCE NO. 2022-04 on First reading, establishing the millage rate for Fiscal Year 2022/23 at 1.8326 mills.

# ORDINANCE NO. 2022-04

AN ORDINANCE OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF INDIAN ROCKS BEACH, PINELLAS COUNTY, FLORIDA, FISCAL YEAR 2022/23; AND PROVIDING FOR NOTIFICATION OF REQUISITE GOVERNMENT AUTHORITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, the Indian Rocks Beach City Charter, Section 8.2. Ad Valorem Taxes, authorizes the City Commission to levy ad valorem taxes as necessary for the conduct of municipal government, and

**WHEREAS**, the City Commission of the City of Indian Rocks Beach, on July 26, 2022, adopted a Tentative Fiscal Year 2022/23 Millage Rate of 1.8326 following the first public hearing, as required by Florida Statute 200.065; and

**WHEREAS,** the City Commission of the City of Indian Rocks Beach, Florida, held a final public hearing on September 21, 2022 to adopt a Fiscal Year 2022/23 Final Millage Rate, as required by Florida Statutes 200.065; and

**WHEREAS**, the gross taxable value for operating purposes not exempt from taxation within the City of Indian Rocks Beach, Pinellas County, Florida, has been certified by the Pinellas County Property Appraiser to the City Commission of the City of Indian Rocks Beach, Florida, as \$1,666,866,873.

# NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, AS FOLLOWS:

**Section 1.** The Fiscal Year 2022/23 operating millage rate for Citywide expenses is 1.8326 mills which is more than the roll back rate of 1.6038 by 14.27%.

- <u>Section 2.</u> This Ordinance shall take effect immediately upon its adoption.
- **Section 3.** The City is hereby directed to notify all pertinent governmental agencies of the provisions hereof, as required by law.

ADOPTED ON FIRST READING at a meeting of the City Commission of the City of Indian Rocks beach, Florida, held the 7th day of September,

**PUBLISHED** the 18th day of September, 2022.

ADOPTED ON SECOND AND FINAL READING AT THE SECOND PUBLIC HEARING on the 21st day of September, 2022.

	Cookie Kennedy, Mayor/Commissioner
ATTEST: Deanne Bulino O'Reilly, M	IMC, City Clerk
Approved as to form and legal suff	ficiency:
Randy D. Mora, City Attorney	

AGENDA ITEM 1B	
FY 2022 BUDGET PUBLIC HEARING	
ORDINANCE NO. 2022-05	
FY 2023 OPERATING BUDGET	
& 5-YEAR CAPITAL IMPROVEMENT PLA	N

# INDIAN ROCKS BEACH CITY COMMISSION **AGENDA MEMORANDUM**

MEETING OF:

September 7, 2022

AGENDA ITEM: 1B

SUBMITTED AND

RECOMMENDED BY:

Dan Carpenter, Finance Director

APPROVED BY:

Brently Gregg Mims, City Manager S

SUBJECT:

ORDINANCE NO. 2022-05; First Reading, Appropriating funds for operating expenses and adopting a budget for the City of Indian Rocks Beach, Florida, for Fiscal Year

2022/23.

# BACKGROUND

The City Commission reviewed the City Manager's proposed budget for Fiscal Year 2022/23 at a Budget Workshop on July 26, 2022. Prior to the budget work session, the City Manager and Finance Director met with each member of the City Commission to brief them on the proposed budget. In addition, the City of Indian Rocks Beach Finance and Budget Committee met on July 13, 2022, and unanimously endorsed the proposed budget.

The City Manager and Finance Director made presentations, which provided an overview of the Fiscal Year 2022/23 Program Budget, and together, the City Commission and staff reviewed all aspects of the proposed budget in detail. The Final Budget for Fiscal Year 2022/23 is the result of a consensus by the City Commission from the July Budget Workshop.

### **ANALYSIS**

The final budget is balanced in all funds and presents a comprehensive plan for providing services during the coming fiscal year. With the approval of the Final Budget for Fiscal Year 2022/23, the City will establish a spending plan for Fiscal Year 2022/23 and provide approval for the City Manager to implement the plan. Attached to this agenda memorandum is the City Manager's August 2nd, 2022, budget transmittal correspondence.

# **MOTION**

That ORDINANCE NO. 2022-05, appropriating funds for operating expenses and adopting a budget for the City of Indian Rocks Beach, Florida, for Fiscal Year 2022/23, be approved on first reading.

# CITY OF INDIAN ROCKS BEACH ORDINANCE NO. 2022-05

AN ORDINANCE OF THE CITY OF INDIAN ROCKS BEACH, PINELLAS COUNTY, FLORIDA, ADOPTING A BUDGET FOR FISCAL YEAR 2022/23; MAKING APPROPRIATIONS AND OPERATING EXPENDITURES FOR FISCAL YEAR 2022/23; AND PROVIDING FOR NOTIFICATION OF REQUISITE GOVERNMENT AUTHORITIES; AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS,** the City Commission of the City of Indian Rocks Beach, Pinellas County, Florida, held public hearings on September 7th and September 21st concerning the FY 2022/23 Budget as required by Florida Statutes, and

**WHEREAS,** the City Commission of the City of Indian Rocks Beach, Pinellas County, Florida, set forth revenue estimates and expenditure appropriations in the FY 2022/23 Final Budget in the Total Appropriation amount of \$ 10,875,171 and

**WHEREAS**, the City Commission of the City of Indian Rocks Beach, Pinellas County, Florida, desires to adopt said FY 2022/23 Final Budget and establish operating expenditure appropriations for each of the funds included in this Budget.

# NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, PINELLAS COUNTY, FLORIDA, THAT:

- <u>Section 1</u>. The Final Budget for Fiscal Year 2022/23 be and is hereby incorporated as a part of this ordinance and is hereby approved and adopted as the budget of the City of Indian Rocks Beach for the Fiscal Year ending September 30, 2023.
- <u>Section 2</u>. All budget expenditure appropriations are by Fund and are based on the total expenditures and/or expenses of said Fund, even though the budget has been prepared based on line items and departmental categories and with summarizations.
- **Section 3.** For the payment of expenses and obligations of the City of Indian Rocks Beach, Florida, for Fiscal Year 2022/23, there is hereby

appropriated from the money in the treasury of the City and any accruing revenue of the City available for said purposes, for the Funds hereinafter set forth, the sums of money shown in the following schedule:

General Fund	\$ 4,420,300
Solid Waste Enterprise Fund	1,792,960
Local Option Sales Tax Fund	4,601,911
Local Option Gas Tax Fund	60,000
Recreational Impact Fund	0
Multimodal Impact Fund	0
Development Impact Fund	0
Total Appropriations	\$ 10,875,171

Section 4. This ordinance shall take effect immediately upon adoption.

**Section 5.** The City Manager shall automatically adjust the total amount of the FY 2022/23 budget by the amount of encumbrances outstanding at September 30, 2022.

**Section 6.** The City is hereby directed to notify all pertinent governmental agencies of the provisions hereof, as required by law.

**ADOPTED ON FIRST READING** at a meeting of the City Commission of the City of Indian Rocks Beach, Florida, held the 7th day of September, 2022.

**PUBLISHED** the 18<sup>th</sup> day of September, 2022.

ADOPTED ON SECOND AND FINAL READING AT THE SECOND PUBLIC HEARING on the 21st day of September, 2022.

	Cookie Kennedy, Mayor/Commissioner
ATTEST:	Deanne Bulino O'Reilly, MMC, City Clerk

Approved as to form and legal sufficiency:

Randy D. Mora, City Attorney

# AGENDA ITEM NO. 2A ORDINANCE NO. 2022-06 FIRST READING SOLID WASTE FEE SCHEDULE

# INDIAN ROCKS BEACH CITY COMMISSION AGENDA MEMORANDUM

MEETING OF:

September 7, 2022

**AGENDA ITEM: 2A** 

SUBMITTED BY:

Dan Carpenter, Finance Director

Dean Scharmen, Public Services Director

APPROVED BY:

Brently Gregg Mims, City Manager

SUBJECT:

Ordinance No. 2022-06 - First Reading - Amendment to City

Code Section 50-36, 50-37 & 50-91, Solid Waste - Collection and

Disposal – Fee Schedule.

### BACKGROUND:

The City continues to maintain a high service level residential and commercial solid waste program that benefits all citizens. Services include a recycling program, curbside pick up, and yard waste disposal. The fee schedule for the collection and disposal of solid waste of the City is addressed in the City Code, Section 50-91 (attached). The goal or emphasis of any solid waste rate increase is to adjust rates to allow for the solid waste fund to generate adequate income to satisfy annual cost requirements and provide for minimal operating reserves of 3 months within the fund.

### ANALYSIS:

A review of the solid waste fund revenue and expenditures was performed at the July 26<sup>th</sup>, 2022 City Commission budget workshop. Based upon the most up to date data and economic factors available adjustments were recommended to the current solid waste fees. Key areas include the generation of adequate annual operating income, significant increases in costs associated with curbside recycling, future capital equipment replacement costs, and the accumulation of operating reserves within the fund.

The Tentative budget for FY 2023 reflects increases in monthly residential and commercial solid waste rates of 6.00%. The current \$29.48 per month charge for residential solid waste is recommended to increase to \$31.25. For commercial solid waste customers, rates are recommended to increase 6% in the tentative FY 2023 budget.

# **MOTION:**

Move to approve/deny Ordinance No. 2022-06 on first reading to increase solid waste fees 6.00% for residential/multifamily and 6.00% for commercial solid waste customers for FY 2023, and establish a minimum special pickup fee.

# CITY OF INDIAN ROCKS BEACH ORDINANCE NO. 2022-06

AN ORDINANCE OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, AMENDING CHAPTER 50, "SOLID WASTE", ARTICLE II "COLLECTION AND DISPOSAL", DIVISION 1, "GENERALLY", SECTION 50-36, "INDUSTRIAL WASTE; OIL AND GREASE; CONSTRUCTION DEBRIS; BULKY WASTE", TO INCREASE THE MINIMUM AMOUNT OF CORRESPONDING FEE; AMENDING SECTION 50-37, "GARDEN TRASH", TO INCREASE THE MINIMUM CHARGE OF A SPECIAL PICKUP; DELINEATING THE SIZE OF FREE GARDEN TRASH; AMENDING DIVISION 3. "FEES AND CHARGES", SECTION 50-91 "FEE SCHEDULE", TO ALTER SPECIFIED COLLECTION FEES; PROVIDING FOR SEVERABILITY; PROVIDING FOR THE REPEAL OF ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH TO THE EXTENT OF SUCH CONFLICT, AND PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS,** s. 180.13, Florida Statutes, authorizes a municipality to establish just and equitable utility rates; and

**WHEREAS**, the City of Indian Rocks Beach's solid waste service currently operates as an enterprise fund; and

**WHEREAS**, it is the intent of the enterprise fund to cover the cost of doing business; and

**WHEREAS**, staff is recommending an increase to all portions of the Fee Schedule; and

WHEREAS, the Indian Rocks Beach City Commission desires to increase the solid waste fees for FY 2022/2023, effective October 1, 2022.

# NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF INDIAN ROCKS BEACH, FLORIDA, that:

<u>SECTION 1.</u> Section 50-36, Industrial waste; oil and grease; construction debris; bulky, waste, of Chapter 50, "Solid Waste", Article II, Collection and Disposal, Division 1, of the Code of Ordinances of the City of Indian Rocks Beach, Florida, is hereby amended as follows:

# Sec. 50-36. Industrial waste; oil and grease; construction debris; bulky waste.

(a) Industrial process waste and other noncombustible refuse must be removed by the owner, occupant, or operator or by the contractor performing the work which caused such waste to accumulate, as the case may be. Spent oils or greases accumulated at garages, filling stations or similar establishments shall not be removed by the city.

- (b) In addition thereto, the city will not remove such accumulations of waste consisting of concrete block, bricks and debris from brick or concrete construction, roofing shingles or tile installation, or debris accumulated from land clearing, building, rebuilding or altering of buildings, structures, roads, streets, sidewalks, parkways, or excavations, and such accumulations shall be removed by the owner of the property on which they are located, or by the contractor or other person performing or doing work causing such accumulations.
- (c) The city will collect such items as waste or trash consisting of discarded office equipment, discarded broken furniture, beds, bedsprings, empty cans, small metal parts from minor repair work, and any other items which can be lifted by two men, other than motors, large repair parts and other heavy materials at specific times throughout the year. Where collections of trash of any nature are usually large and abnormal, the city manager is authorized to remove such trash at a nominal fee to be based on the amount of trash involved and the additional cost to the city of such removal. The minimum amount of the corresponding fee shall be \$25.00 50.00.

**SECTION 2.** Section 50-37, Garden trash, of Chapter 50, "Solid Waste", Article II, Collection and Disposal, Division 1, of the Code of Ordinances of the City of Indian Rocks Beach, Florida, is hereby amended as follows:

### Sec. 50-37. Garden trash.

Any premises upon which the proper and required fee has been paid, under the terms of this article, shall be entitled to the collection of tree limbs, palm fronds or other garden trash of such size or nature as cannot be deposited in a regular trash can, subject to the following terms and conditions. Normal yard waste and trimmings of shrubs or trees are picked up free, when cut in four three-foot lengths and when limbs are not more than four inches in diameter and when stacked neatly at the curb. The stack shall not exceed four feet in height and the pile shall not be longer than eight feet. The stack shall not exceed a total size of 3 feet wide by 3 feet height by 3 feet long or 1 cubic yard. Piles of yard waste and trimmings that are larger than this description, that are randomly piled or that contain remains of full tree removal (i.e., stumps or larger than four-inch-diameter limbs) shall require a call for a special pickup and shall require a charge based on the size of the pickup with a minimum charge of \$25.00 50.00. The city will supply an employee to measure the pile and provide a written estimate containing the charges for the pickup. The estimate must be paid to the city in advance of the pickup. Such garden trash shall be deposited adjacent to the alley, if the property is served by an alley, at curbside, or in containers if such containers are used by multifamily or commercial establishments. It shall be unlawful for any person to deposit any garden trash upon any lot or premises belonging to another, whether vacant or improved, occupied or unoccupied, or upon any street, plaza or park, or in any of the waters lying within the city.

Property owners who hire any type of vendor to trim, generate, or gather vegetative waste at their property are required to direct the vendor to, or otherwise arrange for the prompt removal of the vegetative waste from the subject property.

**SECTION 3.** Section 50-91, Garden trash, of Chapter 50, "Solid Waste", Article II, Collection and Disposal, Division 3, Fees and Charges, of the Code of Ordinances of the City of Indian Rocks Beach, Florida, is hereby amended as follows:

## Sec. 50-91. Fee schedule.

(a) Basic fees. The fees for pickup of garbage and trash are as follows:

(1) (2) (3)	Single unit rate, two times per week, per month
(4)	Dumpster rates:
( ' /	a. Two yards, two times per week, per month \$207.47 219.92
	b. Four yards, two times per week, per month \$378.35 401.05
	c. Six yards, two times per week, per month\$536.97 569.19
(5)	Each additional pickup:
	a. Two-yard dumpster, one time per week, per month \$103.78 110.01
	b. Four-yard dumpster, one time per week, per month \$189.21 200.56
	c. Six-yard dumpster, one time per week, per month \$268.29 284.39
	d. Commercial can pickup, one time per week, per month \$13.42 14.23
(6)	Single one-time pickup:
	a. Two-yard dumpster
	b. Four-yard dumpster
	c. Six-yard dumpster

- (b) Additional per-unit fee. In addition to the fees set forth in subsection (a) of this section, the amount of \$7.99 8.47 per unit per month shall be added to each of the basic fees for subsections (1) and (2), and the amount of \$9.07 9.61 per unit per month shall be added to the basic fees for subsections (3), (4), (5), and (6).
- (c) Election to use cans instead of dumpsters. Multifamily and/or commercial business establishments with less than four units may elect to utilize cans instead of dumpsters. Multifamily and/or commercial units with four or more units may be required to utilize dumpster service instead of cans at the discretion of the public services director. In this event, the dumpster rate will apply.

- (d) Authority of city to determine type and frequency of service. The city reserves the right to determine the number of cans, the number and size of containers, and/or the frequency of disposal, with applicable charges, during any period of the year, for all customers. The city reserves the right to determine the location, accessibility and direction of pickup.
- (e) Single-family unit and multiunit defined. For the purpose of this section, a single-family unit shall be defined as a unit that is either a single-family residence or one unit of a duplex or other multifamily residence, each of which may or may not be owned separately, which are billed separately and not on a bulk rate for solid waste services. A multiunit shall be defined as two or more units owned by one or more people, which are not on a bulk rate for solid waste services and for which only one bill for services provided is mailed for all units.
- (f) Compactor and front-end loader dumpsters. Compactor dumpsters and front-end loader dumpsters will be installed upon written request from the property owner or business owner and upon approval by the city manager. Fees will be based on rental charges, pull charges and dumping fees. In addition, there shall be an administrative charge of \$244.08 258.72 per month for each compactor dumpster in excess of ten cubic yards. For compactor dumpsters and front-end loader dumpsters less than ten cubic yards, the administrative fee shall be \$122.05 129.37 per month per dumpster. Billing shall be on a bimonthly basis.
- (g) Commercial construction roll-off dumpsters. Commercial construction roll-off dumpsters shall be installed by the owner or the general contractor for all new construction and major remodeling projects. There shall be an administrative charge of \$250.00 collected at the time of building permit issuance.
- **SECTION 4.** Applicability. For the purposes of jurisdictional applicability, this ordinance shall apply in the City of Indian Rocks Beach.
- SECTION 5. Inclusion in the Code of Ordinances. It is the intent of the City Commission that the provisions of this ordinance shall become and be made a part of the City of Indian Rocks Beach's Code of Ordinances, and that the sections of this ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section," "article," "regulation," or such other appropriate word or phrase in order to accomplish such intentions.
- **SECTION 6.** Severability. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the ordinance as a whole, or any part thereof, other than the part so declared.

**SECTION 7.** Effective Date. This ordinance shall take effect immediately upon final passage and adoption.

**PASSED ON FIRST READING** on the 7<sup>th</sup> day of September 2022, by the City Commission of the City of Indian Rocks Beach, Florida.

PASSED AND ADOPTED ON SECOND AND FINAL READING on the 22<sup>nd</sup> day of September 2022, by the City Commission of the City of Indian Rocks Beach, Florida.

Joanne '	'Cookie"	Kennedy,	Mayor-	Commissione
ATTEST	ED BY:			
 Deanne	B. O'Re	illy, MMC,	City Cle	erk

