

**CITY OF INDIAN ROCKS BEACH
HOME BASED BUSINESS AFFIDAVIT
AND BUSINESS TAX RECEIPT APPLICATION**

A business is considered a home-based business if it operates, in whole or in part, from a residential property and meets the following criteria from Section 559.955(3) Florida Statutes:

- (a) The employees of the business who work at the residential dwelling must also reside in the residential dwelling, except that up to a total of two employees or independent contractors who do not reside at the residential dwelling may work at the business. The business may have additional remote employees that do not work at the residential dwelling.
- (b) Parking related to the business activities of the home-based business complies with local zoning requirements and the need for parking generated by the business may not be greater in volume than would normally be expected at a similar residence where no business is conducted. Local governments may regulate the use of vehicles or trailers operated or parked at the business or on a street right-of-way, provided that such regulations are not more stringent than those for a residence where no business is conducted. Vehicles and trailers used in connection with the business must be parked in legal parking spaces that are not located within the right-of-way, on or over a sidewalk, or on any unimproved surfaces at the residence. Local governments may regulate the parking or storage of heavy equipment at the business which is visible from the street or neighboring property. For purposes of this paragraph, the term "heavy equipment" means commercial, industrial, or agricultural vehicles, equipment, or machinery.
- (c) As viewed from the street, the use of the residential property is consistent with the uses of the residential areas that surround the property. External modifications made to a residential dwelling to accommodate a home-based business must conform to the residential character and architectural aesthetics of the neighborhood. The home-based business may not conduct retail transactions at a structure other than the residential dwelling; however, incidental business uses and activities may be conducted at the residential property.
- (d) The activities of the home-based business are secondary to the property's use as a residential dwelling.
- (e) The business activities comply with any relevant local or state regulations with respect to signage and equipment or processes that create noise, vibration, heat, smoke, dust, glare, fumes, or noxious odors. Any local regulations on a business with respect to noise, vibration, heat, smoke, dust, glare, fumes, or noxious odors may not be more stringent than those that apply to a residence where no business is conducted.
- (f) All business activities comply with any relevant local, state, and federal regulations with respect to the use, storage, or disposal of any corrosive, combustible, or other hazardous or flammable materials or liquids. Any local regulations on a business with respect to the use, storage, or disposal of any corrosive, combustible, or other hazardous or flammable materials or liquids may not be more stringent than those that apply to a residence where no business is conducted.
- (g) Exterior signage is not allowed.

I HAVE READ, UNDERSTAND AND WILL COMPLY WITH THE CRITERIA FROM SECTION 559.955(3) OF THE FLORIDA STATUTES. THE INFORMATION LISTED BELOW IS CORRECT:

Business Address: _____

Description of Home Based Business:

Sworn to & Subscribed before me
this _____ day of _____ 20__

Applicant Signature

STATE OF Florida
COUNTY OF Pinellas

Applicant Printed Name

Notary Stamp

() Personally known to me
() Identification shown _____

Notary Signature

Planning And Zoning Approval: _____ Date: _____

BTR # _____

CITY OF INDIAN ROCKS BEACH

Date _____

HOME BASED BUSINESS TAX RECEIPT APPLICATION

Applicant's Name _____

Business Name _____

Business Address _____

Mailing Address for Renewal Notice _____

Business Phone # _____ Email _____

F.E.I.N. # _____ or S.S.N.# _____

#Employees _____ #Parking Spaces _____

Description of Business Activity, Products & Services _____

EMERGENCY INFORMATION (after closing alternate name, address, email and phone number):

Name: _____ Phone: _____

Address: _____

Email: _____

I, _____, being duly authorized to sign for the business named above
(Print Applicant's Name)

hereby make application for the privilege of engaging in business within the City of Indian Rocks Beach, Florida. I further understand that the business will adhere to the laws, statutes and City ordinances that may apply to this business. I acknowledge that I have read this application, and should the business be found guilty of violation of any law, statute or City ordinance, that the Business Tax Receipt may be revoked by the City of Indian Rocks Beach, Florida, as outlined in Chapter 10 of the City Code of Ordinances.

(Applicant Signature)

(Date)

NOTE: The following is required *prior* to the issuance of a Business Tax Receipt:
() Department of Business & Professional Regulation Registration

PENALTY FOR LATE PAYMENT

Oct 1@10%; Nov 1 @15%; Dec 1 @20%; Jan 1 @25%

NOTE: *There shall be a nonrefundable fee of \$15.00 for the initial application plus an annual fee based upon the business classification for a local business tax receipt (Ord.15-28).*

City of Indian Rocks Beach
Ph: 727/595-2517 City Hall
www.indian-rocks-beach.com
www.facebook.com/City-of-Indian-Rocks-Beach
"Working Together"