

**MINUTES  
CITY OF INDIAN ROCKS BEACH  
SPECIAL CITY COMMISSION MEETING**

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The Indian Rocks Beach Special City Commission Meeting was held on **TUESDAY, SEPTEMBER 4, 2018**, in the City Commission Chambers, 1507 Bay Palm Boulevard, Indian Rocks Beach, Florida.

Mayor-Commissioner Moston Kennedy called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance and a moment of silence.

**PRESENT:** Mayor-Commissioner Joanne Moston-Kennedy  
Vice Mayor-Commissioner Edward G. Hoofnagle  
Commissioner Phillip J. Hanna  
Commissioner Nick Palomba  
Commissioner Philip M. Wrobel  
City Attorney Randy Mora  
City Manager Brently Gregg Mims  
City Clerk Deanne B. O'Reilly, MMC  
Finance Director Daniel A. Carpenter, CGFO  
Public Services Director Dean A. Scharmen  
Assistant Public Services Director Calvin Warren

*(To provide continuity for research, items are listed in agenda order although not necessarily discussed in that order.)*

**1A. ORDINANCE NO. 2018-06 — PUBLIC HEARING / FIRST READING.  
Adopting the final levying of ad valorem taxes for the City of Indian  
Rocks Beach, Pinellas County, Florida, Fiscal Year 2018/2019.**

*[Beginning of Staffing Report.]*

**BACKGROUND:** The City Commission previously established the tentative millage rate for Fiscal Year 2018/19 at 1.8326 mills, a 5% reduction below the previous fiscal year millage rate of 1.9300.

**ANALYSIS:** With a millage rate of 1.8326, the estimated tax collection is \$2,085,250 based on a 97% collection rate. The proposed mill rate is the fifth lowest in Pinellas County. Mill rates in Pinellas County range from 0.6594 to 6.7550.

*[End of Staffing Report.]*

City Attorney Mora read Ordinance No. 2018-06 in its entirety for first reading.

Finance Director Carpenter introduced the agenda item and reviewed the staffing report.

Mayor-Commissioner Kennedy opened the public hearing. Seeing and/or hearing no one wishing to speak, the public hearing was closed.

**MOTION MADE BY COMMISSIONER PALOMBA, SECONDED BY COMMISSIONER HANNA, TO APPROVE ORDINANCE NO. 2018-06, ON FIRST READING, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR THE CITY OF INDIAN ROCKS BEACH, PINELLAS COUNTY, FLORIDA, FISCAL YEAR 2018/2019 AT 1.8326.**

<b>ROLL CALL VOTE:</b>	<b>HANNA</b>	<b>AYE</b>
	<b>PALOMBA</b>	<b>AYE</b>
	<b>WROBEL</b>	<b>AYE</b>
	<b>HOOFNAGLE</b>	<b>AYE</b>
	<b>KENNEDY</b>	<b>AYE</b>

**MOTION CARRIED UNANIMOUSLY.**

Mayor-Commissioner Kennedy announced second and final reading of Ordinance No. 2018-06 will be on Tuesday, September 18, 2018, at 7:00 p.m., in the Indian Rocks Beach City Commission Chambers, 1507 Bay Palm Boulevard, Indian Rocks Beach, Florida.

**1B. ORDINANCE NO. 2018-07 – PUBLIC HEARING/ FIRST READING. Adopting a budget for Fiscal Year 2018/2019; making appropriations and operating expenditures for Fiscal Year 2018/2019.**

*[Beginning of Staffing Report.]*

**BACKGROUND:** The City Commission reviewed the City Manager’s proposed budget for Fiscal Year 2018/19 at a Budget Work Session on July 24, 2018. Prior to the budget work session, the City Manager and Finance Director met with each member of the City Commission to brief them on the proposed budget.

The City Manager and Finance Director made presentations, which provided an overview of the Fiscal Year 2018/19 Program Budget, and together, the City Commission and staff reviewed all aspects of the proposed budget in detail. The Final Budget for Fiscal Year 2018/19 is the result of a consensus by the City Commission from the July Budget Work Session.

**ANALYSIS:** The Final Budget is balanced in all funds and presents a comprehensive plan for providing services during the coming fiscal year. With the approval of the Final Budget for Fiscal Year 2018/19, the City will establish a spending plan for Fiscal

Year 2018/19 and provide approval for the City Manager to implement the plan. Highlights of the Final Budget include up to a 3% performance raise for all City employees, a 3.1% increase in the City's law enforcement contract, road reconstruction, stormwater projects, Gulf Boulevard utility undergrounding, and City park upgrades. This comprehensive plan is developed without the benefit of a stormwater fee or a utility tax.

*[End of Staffing Report]*

City Attorney Mora read Ordinance No. 2018-07 in its entirety for first reading.

City Manager Mims introduced the agenda item and thereafter reviewed the budget process, the overview of the General Fund, the Solid Waste Enterprise Fund, and the 5-Year Capital Improvement Plan.

**GENERAL FUND OVERVIEW:**

- Additional outreach to the public for input on the budget. A postcard was mailed to every registered Indian Rocks Beach voter. As a result, 20 written responses were received and a handful a telephone calls and some of those suggestions are reflected in the budget.
- There is no debt.
- The budget is balanced without the use of any City reserves. There is approximately \$2.6 million in reserves.
- The net increase in General Fund expenditures is \$7,000 over the previous year's budget.
- The City has no utility taxes or stormwater fees.
- Property tax assessments increased by 7.56% and the proposed budget recommends reducing the millage rate 1.93% to 1.8326%.
- Provides raises for all non-chartered employees.
- Eliminates one full-time position in the Parks Budget.
- The maintenance of all beach accesses, the median islands along Gulf Boulevard and the Gateway Entrance Park has been contracted out resulting in a savings of \$35,000/year.
- Health insurance benefits increased by 6% this year compared to the 12% increase the previous year; however, the same health coverage has been maintained for all full-time employees.
- A \$1,500 increased allocation to the Beach Art Center.
- Allocation of 30% of the Assistant Public Services Director's salary from Solid Waste Enterprise Fund to the General Fund.
- 3.1% increase in the Pinellas County Sheriff's Office contract which is standard throughout the county.
- Allocation of approximately \$40,000 to update the Gulf Boulevard Study, the Comprehensive Plan and the Land Code, if needed, and utilizing Forward Pinellas.

- Allocation of \$6,000 to expedite the imaging of City records for City and public ease of access.
- Use of the BP Oil Settlement funds to purchase capital equipment;
- Purchase of a sandmaster, which fills large quantities of sandbags thereby eliminating clusters of residents, each filling a bag at a time.
- Installation of solar-powered bollards at all beach accesses.

#### **SOLID WASTE ENTERPRISE FUND:**

City Manager Mims stated the Solid Waste Enterprise Fund has rate increases for both commercial and residential units.

City Manager Mims stated during the July 24, 2018 City Commission Budget Work Session, the plan was to adopt the budget and between October and December have a work session and public meetings concerning recycling.

City Manager Mims stated after conferring with other cities, it was determined that it would be in the best interest of the City to continue its recycling program and to continue to gather information and schedule a work session in the Spring to further discuss the City's recycling options.

#### **5-YEAR CAPITAL PLAN**

- Road Milling/Resurfacing and Curbing.
- Museum Renovation and Parking.
- Gulf Boulevard Undergrounding of Utilities.
- Stormwater Projects.
- Beach Access Improvements.
- City Park Upgrades.
- East Gulf Boulevard Nature Park to be scheduled for a work session in Spring 2019.
- Solar-Powered Lights on Beach Accesses.
- Two Pickle Ball Courts.

Mayor-Commissioner Kennedy opened the public hearing.

**Eiraj Heshmati, 315 La Hacienda Drive,** spoke in support of the two pickle ball courts, stating the courts are low maintenance.

**Diane Flagg, 2316 Gulf Boulevard,** spoke in support of the pickle ball courts, and commended the City and the City Commission for being proactive in looking for ways to improve the community by making everyone active.

Seeing and/or hearing no one else wishing to speak, Mayor-Commissioner Kennedy closed the public hearing.

**MOTION MADE BY VICE MAYOR-COMMISSIONER HOOFNAGLE, SECONDED BY COMMISSIONER WROBEL, TO APPROVE ORDINANCE NO. 2018-07, ON FIRST READING, ADOPTING A BUDGET FOR FISCAL YEAR 2018-2019; MAKING APPROPRIATIONS AND OPERATING EXPENDITURES FOR FISCAL YEAR 2018/2019.**

Commissioner Wrobel stated before the budget is approved, he would like the City Commission to revisit the City Clerk's salary.

Commissioner Wrobel stated after looking at what other City Clerks make and their years of service, he believes the City Clerk does deserve a raise and also because all other City employees received a raise, including the City Manager.

Discussion ensued regarding the City Clerk reaching the maximum salary point for her position, compared salaries, tenure, and city population of other Pinellas County City Clerks, a possible longevity bonus, years of services, loyalty, and knowledge.

**CONSENSUS OF THE CITY COMMISSION TO AWARD THE CITY CLERK A 3% RAISE BEGINNING OCTOBER 1, 2019, WITH MAYOR-COMMISSIONER KENNEDY AND COMMISSION PALOMBA DISSENTING.**

Mayor-Commissioner Kennedy stated there is a motion on the floor to approve Ordinance No. 2018-07, on first reading.

<b>ROLL CALL VOTE:</b>	<b>HANNA</b>	<b>AYE</b>
	<b>PALOMBA</b>	<b>AYE</b>
	<b>WROBEL</b>	<b>AYE</b>
	<b>HOOFNAGLE</b>	<b>AYE</b>
	<b>KENNEDY</b>	<b>AYE</b>

**MOTION CARRIED UNANIMOUSLY.**

**1C. ORDINANCE NO. 2018-08 — FIRST READING.** An ordinance of the City of Indian Rocks Beach, Florida, amending Chapter 50, Solid Waste, Article I, In General; amending Article II, Collection and Disposal; Division 1, Generally; Section 50-37, Garden Trash; Section 50-63, Concealment; Section 50-66, Accessibility; amending Division 3, Fees and Charges; Section 50-91, Fee schedule; providing for severability; providing for the repeal of ordinances or parts of ordinances in conflict herewith, to the extent of such conflict; and providing for an effective date.

Agenda Item No. 1C has been deferred to the September 11, 2018 Regular City Commission Meeting.

## **2A. Memorandum of Understanding creating the Tampa Bay Regional Resiliency Coalition. [Presented by Mayor-Commissioner Kennedy]**

*(Beginning of Staffing Report)*

In January 2018, the Tampa Bay Regional Planning Council (TBRPC) embarked upon an initiative to address sea level rise and climate resiliency. The initiative has evolved into the Tampa Bay Regional Resiliency Coalition (TBRRC).

TBRPC member governments of Citrus, Hernando, Pasco, Pinellas, Hillsborough, and Manatee are a unique and extraordinary area, sharing a sense of community, economy, and critically important environmental resources. TBRRC has been formed to coordinate climate adaptation and mitigation activities across county lines with the goal of advancing local and regional responses to, and preparations for, economic and social disruption that could occur from sea-level rise. The TBRPC will also provide state and local agencies with access to technical assistance and support in addressing the effects of climate change.

Over the past several months, the TBRPC Steering Committee has worked to establish a mission and timeline, and created a Technical Advisory Committee (TAC) to include the best scientific experts and stakeholders on the topics of sea level rise, climate change and resiliency. A Memorandum of Understanding for local governments to review, consider, and vote upon has been developed by the TAC and has been supported by the Steering Committee. It would be requested that each member of the Council to place this item on one of their agendas for review, consider, and vote to endorse.

*[End of Staffing Report]*

Mayor-Commissioner Kennedy read the title of the agenda item and introduced Pinellas County Commissioner Janet Long and Susan Glickman, of Southern Alliance for Clean Energy.

Pinellas County Commissioner Janet Long introduced the agenda item, and provided a brief history on the Tampa Bay Regional Resiliency Coalition.

Pinellas County Commissioner Long stated Tampa Bay Regional Resiliency Coalition was formed to bring local governments together to develop a regional resiliency action plan to advance local and regional responses to and preparations for economic and social disruption projected to result from sea-level rise, and to state and local agencies with access to technical assistance and support in addressing the effects of climate change.

Pinellas County Commissioner Long stated after Hurricane Irma, it became apparent there was a great need for governing bodies to work together to facilitate mitigation

in the event of a storm or an environmental issue that the state, county, or local governments have control over and that with partners a lot more can be done; resources can be pulled together and help each other to ensure the public health and safety of the citizens.

Pinellas County Commissioner Long stated the memorandum of understanding does not bind the City to any expenditure of resources and there is no reason not to sign this document and every reason to do so.

Vice Mayor-Commissioner Hoofnagle inquired if this coalition is not in any way related to FEMA or emergency response or preparedness, this is more about planning.

Pinellas County Commissioner Long stated it does not involve FEMA, except one of the biggest complaints made at the Hurricane Irma Summit came from the lack of response from FEMA and how hard it was to get contractors repaid, and to this date, Pinellas County is still waiting on their reimbursement check from FEMA and that would be part of this initiative as well. She stated they would pull their resources together to work better and more closely with their Federal delegations to bring those Federal dollars back to them after the event of a storm.

Vice Mayor-Commissioner Hoofnagle inquired if this coalition is being funded by any lobbyist organization, with Pinellas County Commissioner Long responding in the negative.

Pinellas County Commissioner Long stated this is an initiative that began at the Tampa Bay Regional Planning Council (TBRPC), which is funded by the memberships of the local governments, State and Federal grants, and there is no money required to volunteer to serve on these committees and try to work together.

Commissioner Palomba inquired what is the cost of the membership for a city, with Pinellas County Commissioner Long responding \$2,000, however, she is not asking the City to become a member of the TBRPC, and the City does not need to be a member to sign the memorandum of understanding or to be a participant of the Tampa Bay Regional Resiliency Coalition.

**Susan Glickman, Florida Director of Southern Alliance for Clean Energy,** stated she has been working on energy and climate issues for the last 19 years, and stated she supports the Tampa Bay Regional Resiliency Coalition. She stated the west coast has more to lose than the east coast because of its shallow shelf. Beach communities need to adapt to these climate impacts.

Mayor-Commissioner Kennedy opened the public comment session of this agenda item.

**Paul Kleeman, 469 20<sup>th</sup> Avenue,** asked if communities to the south are on board with the coalition, with Pinellas County Commissioner Long responding that this initiative is being moved all along the coast through the Florida Association of Counties.

Seeing and/or hearing, no one else wishing to speak, Mayor-Commissioner Kennedy closed the public hearing.

***MOTION MADE BY COMMISSIONER PALOMBA, SECONDED BY VICE MAYOR-COMMISSIONER HOOFNAGLE, TO ENTER INTO A MEMORANDUM OF UNDERSTANDING CREATING THE TAMPA BAY REGIONAL RESILIENCY COALITION. UNANIMOUS APPROVAL BY ACCLAMATION.***

**3. ADJOURNMENT.**

***MOTION MADE BY COMMISSIONER HANNA, SECONDED BY COMMISSIONER WROBEL, TO ADJOURN THE MEETING AT APPROXIMATELY 8:17 P.M.***

***UNANIMOUS APPROVAL BY ACCLAMATION.***

September 11, 2018

Date Approved

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Joanne Moston Kennedy, Mayor-Commissioner

ATTEST: \_\_\_\_\_  
Deanne B. O'Reilly, MMC, City Clerk

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