

**SPECIAL
CITY COMMISSION MEETING**

**THURSDAY, MARCH 8, 2018
@ 9:00 A.M.**

AGENDA ITEM NO. 1

**Contract with R.A. Connelly, Inc.
City Hall Renovations – Phase III**



City of Indian Rocks Beach

1507 Bay Palm Boulevard • Indian Rocks Beach, Florida 33785 • www.indian-rocks-beach.com

Administrative
(727) 595-2517
(727) 595-4627 (Fax)

City Clerk
(727) 517-0204
(727) 595-4627 (Fax)

Public Services
(727) 595-6889
(727) 593-5137 (Fax)

Building
(727) 517-0404
(727) 596-4759 (Fax)

Planning & Zoning
(727) 517-0404
(727) 596-4759 (Fax)

AGENDA SPECIAL CITY COMMISSION MEETING

Commission Chambers
1507 Bay Palm Boulevard
Indian Rocks Beach, FL 33785

Thursday, March 8, 2018
9:00 a.m.

CALL TO ORDER PLEDGE OF ALLEGIANCE

- 1. AUTHORIZING** the City Manager to award Bid Number IRBPSD-2018-01 and enter into a contract with R.A. Connelly, Inc., for the City Hall Renovations - Phase III Project in the amount of \$163,000.
- 2. ADJOURNMENT.**

APPEALS: Any person who decides to appeal any decision made, with respect to any matter considered at such hearing, will need a record of the proceedings and, for such purposes, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per s. 286.0105, F.S. Verbatim transcripts are not furnished by the City of Indian Rocks Beach and should one be desired, arrangements should be made in advance by the interested party (i.e. Court Reporter).

In accordance with the Americans with Disability Act and s. 286.26, F.S., any person with a disability requiring reasonable accommodation in order to participate in this meeting should contact the City Clerk's Office with your request, telephone 727/595-2517 or fax 727/595-4627, no later than four (4) days prior to the proceeding for assistance.

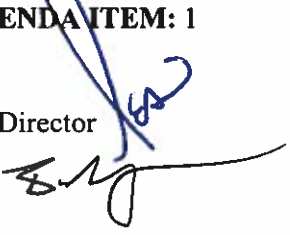
POSTED: March 5, 2018

AGENDA MEMO

INDIAN ROCKS BEACH CITY COMMISSION

MEETING OF: March 5, 2018 **AGENDA ITEM:** 1

SUBMITTED AND RECOMMENDED BY: Dean A. Scharmen, Public Services Director

APPROVED BY: Brently Gregg Mims, City Manager 

SUBJECT: Authorizing the City Manager to award Bid # I.R.B.P.S.D. 2018-1 and enter into a contract with R.A. Connelly, Inc. for the City Hall Renovations - Phase III Project in the amount of \$163,000.

BACKGROUND:

In May of 2017, the City completed the City Hall Renovations Project – Phase II, which included Exterior Work, Auditorium, Conference Room, Public Services Administration and the Library.

Within the FY 2018 Budget, funding has been appropriated to address improvements to the City Hall Administration area - City Hall Renovations Project – Phase III.

On October 10, 2018, the City Commission authorized the City Manager to issue a Task Order to Holmes Architects for the Architectural and Engineering Services associated with the City Hall Renovations – Phase III Project.

ANALYSIS:

On January 28, 2018, the Administration issued a request for bids for the City Hall Renovations - Phase III Project. On February 27, 2018, Bids were opened with the following tabulations:

<u>BIDDER NAME</u>	<u>ADDRESS</u>	<u>PRICE</u>
R.A. Connelly, Inc.	2519 McMullen Booth Road, Suite 510-103 Clearwater, FL 33761	\$163,000
Patriot Construction Management	1918 W. Cass Street Tampa, FL 33606	\$249,500
Palmetto Construction Services	4619 N. Hesperides Street Tampa, FL 33614	\$179,677

Based upon the review of the project bids and the recommendation of the City’s consulting Architect,

the Administration is requesting that the City Commission authorize the City Manager to enter into a contract with R.A. Connelly, Inc. for the City Hall Renovations - Phase III Project.

MOTION:

Authorizing the City Manager to award Bid # I.R.B.P.S.D. 2018-1 and enter into a contract with R.A. Connelly, Inc. for the City Hall Renovations - Phase III Project in the amount of \$163,000.

Dean A. Scharmen
Public Services Director
City of Indian Rocks Beach
1507 Bay Palm Boulevard
Indian Rocks Beach, Florida 33785

RE: CITY OF INDIAN ROCKS BEACH
CITY HALL RENOVATIONS PHASE III PROJECT
Bid # I.R.B.P.S.D. – 2018-1

Dear Mr. Scharmen:

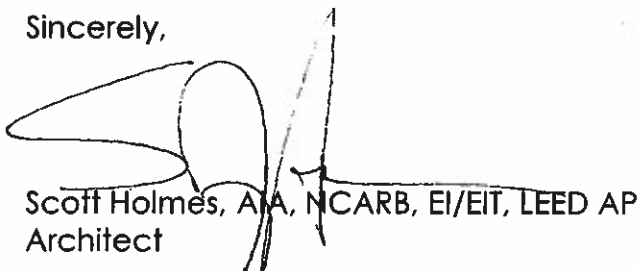
We have evaluated the bids received on February 27th, 2018 at 2:00pm for the City Hall Renovations Phase III Project which consists of interior renovations to the administration spaces of the Indian Rocks Beach City Hall located at 1507 Bay Palm Boulevard in Indian Rocks Beach, Florida, USA.

3 bids were received as shown below:

R.A. Connelly, Inc.	\$163,000
Patriot Construction Management	\$249,500
Palmetto Construction Services	\$179,677

The low bid was submitted by R.A. Connelly, Inc. in the amount of \$163,000. Our evaluation of the experience, reputation, and financial condition of R.A. Connelly, Inc. indicates that they are capable of completing the work required. Therefore, we recommend the award of a contract for construction of the City Hall Renovations Phase III Project to R.A. Connelly, Inc. in the amount of \$163,000.

Sincerely,



Scott Holmes, AIA, NCARB, EI/EIT, LEED AP
Architect



City of Indian Rocks Beach

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TUESDAY, FEBRUARY 27, 2018
2:00 P.M.

PUBLIC SERVICES DEPARTMENT
1507 BAY PALM BOULEVARD

MINUTES

REQUEST FOR BIDS:

**CITY OF INDIAN ROCKS BEACH
CITY HALL RENOVATIONS – PHASE III PROJECT
BID # I.R.B.P.S.D. – 2018-1**

Sealed bids for the *City of Indian Rocks Beach City Hall Renovations – Phase III Project* — **Bid # I.R.B.P.S.D. – 2018-1** were opened at 2:00 P.M., on Tuesday, February 27, 2018.

PRESENT: Brently Gregg Mims, City Manager, City of Indian Rocks Beach
Dan Carpenter, Finance Director, City of Indian Rocks Beach
Dean A. Scharmen, Public Services Director, City of Indian Rocks Beach
Calvin Warren, Assistant Public Services Director, City of Indian Rocks Beach
Scott A. Holmes, AIA, NCARB, EIT, LEED AP, Holmes Architects
Dwight Homes, FAIA, Holmes Architects
Alexandra Laur, Holmes Architects

Sealed bids were opened, read aloud and tabulated by Dean A. Scharmen, Public Services Director.

A copy of that tabulation is attached hereto and made a part of this report.

The bid opening concluded at 2:05 P.M.



Dean A. Scharmen
Public Services Director

Attachment (1)

cc: File

**CITY OF INDIAN ROCKS BEACH
 BID TABULATION SHEET
 BID # I.R.B.P.S.D. - 2018-1**

PROJECT: CITY HALL RENOVATIONS - PHASE III **DATE:** February 27, 2018

TIME: 2:00 PM **DATE(S) ADVERTISED:** January 28, 2018 **DEPARTMENT:** Public Services

PLACE: IRB Auditorium Conference Room **PUBLICATION:** Tampa Bay Times **EXP A/C #:** 101-539-200-062-103

BIDDER'S NAME & ADDRESS	TOTAL BID	5% of TOTAL BID	
		Bid Bond	Certified Check
R.A. Connelly, Inc., 2519 McMullen Booth Road, Suite 510-103, Clearwater, FL 33761 941/773-5358	\$163,000	X	
Patriot Construction Management 1918 W. Cass Street, Tampa, FL 33606 813/820-5500	\$249,500	X	
Palmetto Construction Services 4619 N. Hesperides Street, Tampa, FL 33614 727/483-7416	\$179,677	X	

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time.
 All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

AGENDA ITEM NO. 2

ADJOURNMENT.